### St. John's Medical College and Research Institute

#### **INSTRUCTIONS FOR APPLICATION: UG RESEARCH MENTORSHIP PROGRAM 2022**

### **General Instructions:**

- 1. Grants call opens on 16<sup>th</sup> May 2022
- 2. Last date for submission of the proposal form: 31st May 2022; 6 PM.
- 3. Please send your completed application at **training\_dcrt@sjri.res.in**. You can use this same email for any general queries.
- 4. Total grant amount available: Rs.10,000/- per application. You may apply for a higher amount with clear justification.
- 5. Money will be disbursed to the faculty mentor against proof of expenses in the form of original bills.
- 6. Please note information and clarification session will be organized on 14<sup>th</sup> May 2022 at 2:30PM in lecture hall 3. Faculty mentors and students are recommended to attend.
- 7. Shortlisted applications will be invited to present to the selection committee in the week of June 6<sup>th</sup> 2022.
- 8. The student must make the presentations. Faculty mentors are welcome to attend but must refrain from responding to the questions from the selection committee.
- 9. Results of final selection will be available within a few days.
- 10. Should you wish to start data collection upon approval from EC but before result declaration of grants, you may proceed; however, this will not guarantee selection of your project for grants.
- 11. For any clarification, please contact: Dr. Denis Xavier, Prof. Dept. of Pharmacology, Head, DCRT, SJRI.

Email: denis.xavier@stjohn.in 080-49466140 (office)

12. Please visit <a href="https://sjri.res.in/clinicalresearch/activities">https://sjri.res.in/clinicalresearch/activities</a> for details.

# Instructions for filling up the application form:

1. Font type: Arial

2. Font size: 12

3. Space between the lines: 1.15

4. Margin on all sides: 1 inch

5. Page number on bottom right side in "Page X of Y" format

## Submission of the application

- 1. Students should submit their proposal form in PDF format.
- 2. Submit these documents in the same order merged into a single PDF file:
  - 2.1. Proposal in the given format
  - 2.2. Ethics Committee approval letter or submission acknowledgement letter
  - 2.3. Student's statement of purpose (min 300-max 500 words)
  - 2.4. Brief CV of the faculty mentor (max 4 pages).
  - 2.5. Brief CV of the co-faculty mentor (max 4 pages), if applicable
  - 2.6. CV of the faculty mentor (s) should include the following:
    - 2.6.1. Education/Qualification
    - 2.6.2. Previous research experience
    - 2.6.3. Previous grants
    - 2.6.4. Publications in Vancouver style
- 3. Submit a single PDF file along with all the attachments.
- 4. Name your PDF file as "your name UG Research Mentorship Program 2022".